



PHILIP L. BROWNING  
Director

## County of Los Angeles DEPARTMENT OF CHILDREN AND FAMILY SERVICES

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November 25, 2015

Dear Prospective Contractors and Interested Parties:

### **ADDENDUM NUMBER SIXTEEN TO REQUEST FOR STATEMENT OF QUALIFICATIONS BID NUMBER CMS-07-021/023 FOR FOSTER FAMILY AGENCY/GROUP HOME FOSTER CARE SERVICES**

Addendum Number Sixteen is issued by the County of Los Angeles Department of Children and Family Services to all holders of the Foster Family Agency/Group Home Foster Care Services Request for Statement of Qualifications (RFSQ) Bid Number CMS-07-021/023 and to newly registered vendors, and amends sections of the RFSQ as provided below.

A prospective contractor's failure to incorporate the requirements of this Addendum Number Sixteen may result in their SOQ not being considered, as determined at the sole discretion of the County.

The following changes are being made to the RFSQ via this Addendum Number Sixteen:

- I. RFSQ Section 3.0 Instructions To Prospective Contractors, Sub-section 3.3 RFSQ Timetable, Deadline for SOQ Submission, is amended as follows:

Deadline for SOQ Submission: **December 30, 2015, at 12:00 P.M.** ~~December 14, 2015, at 5:00 pm.~~

- II. RFSQ Section 3.0 Instructions To Prospective Contractors, Sub-section 3.8 SOQ and Program Statement Submission, Sub-section 3.8.1, second paragraph, is amended as follows:

Two complete copies of the organization's current CCLD approved Program Statements for each FFA program and three complete copies of the organization's current CCLD approved Program Statement for each FFA Probation program and GH program shall also be submitted with the SOQ submission by **December 30, 2015, at 12:00 P.M.** ~~December 14, 2015, at 5:00 pm.~~

- III. RFSQ Section 3.0 Instructions To Prospective Contractors, Sub-section 3.8 SOQ and Program Statement Submission, Sub-section 3.8.1, third paragraph, is amended as follows:

All requests for modifications to the CCLD approved Program Statements are required with the SOQ submission by **December 30, 2015, at 12:00 P.M.** ~~December 14, 2015, at 5:00 pm.~~

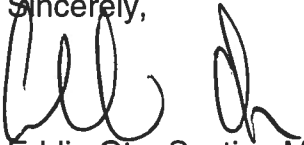
- IV. RFSQ Section 3.0 Instructions To Prospective Contractors, Sub-section 3.8 SOQ and Program Statement Submission, Sub-section 3.8.5, is amended as follows:

The deadline for submission of the SOQ is **December 30, 2015, at 12:00 P.M.** ~~December 14, 2015, at 5:00 PM, local time.~~ It is the sole responsibility of the submitting prospective Contractor to ensure that its SOQ is received before the submission deadline. Submitting prospective Contractors shall bear all risks associated with delays in delivery by any person or entity, including the U.S. Mail. No facsimile (fax) or electronic mail (e-mail) copies will be accepted. SOQs received after the submission deadline will not be reviewed.

Except as provided by an addendum, all other terms and conditions of the RFSQ remain unchanged.

We look forward to receiving your Statement of Qualifications submissions by **December 30, 2015, prior to 12:00 P.M.**, Pacific Standard Time.

Sincerely,

A handwritten signature in black ink, appearing to be 'Eddie Ota', written over a horizontal line.

Eddie Ota, Section Manger  
Contracts Administration Division

EO:gs:gsh